Butler Township Government Center

AGENDA

Monday, April 25, 2016
7:00 PM

1. **Call to Order**

2. **Approval of the Minutes**
   - **Workshop Meeting Minutes March 28, 2016**
   - **Regular Meeting Minutes March 28, 2016**

3. **Administrator's Recommendations**
   a. **Resolution No. 16-22; Resolution finding it necessary to amend the revenue and appropriations budgets in the Harson TIF Fund for changes made during FY2016**
   b. **Resolution No. 16-23; Resolution authorizing the Fire Chief to contract with K.E. Rose for the purchase of emergency lighting and equipment for two new staff vehicles**
   c. **Resolution No. 16-24; Resolution declaring a Grasshopper mower surplus in the Service Department and authorizing the private sale in accordance with O.R.C. §505.10(A)(2)(a)**
   d. **Resolution No. 16-25; Resolution authorizing the Acting Township Administrator to enter into an agreement with CareWorks Comp for participation in the Group Rating program for Bureau of Worker's Compensation Claims**
   e. **Liquor Permit Transfer – Max & Erma's at 6930 Miller Lane**

4. **Informal Business**
   a. **Police Department**
   b. **Fire Department**
   c. **Fiscal Officer**
   d. **Trustees**
   e. **Acting Administrator, Service Department, Planning & Zoning**

5. **Hearing of the Public**

6. **Executive Session**
   a. **Personnel: Administration – To consider the appointment, employment, dismissal, or promotion of an employee**
   b. **Real Estate: To discuss the sale or purchase of public property**

7. **Adjournment**

April 22, 2016

Trustee's Meeting - Administrator's Report

Agenda Items

Resolution No. 16-22– Resolution amending the revenue and appropriations budgets for the Harson TIF fund

We received our February, 2016 settlements for the TIF funds. We budgeted to receive $750,000 and we received 1,057,851.39, therefore needing to increase our revenue and appropriations, so that we can make payment to VB Schools for their 35% share.

Resolution No. 16-23 – Resolution authorizing the Fire Chief to purchase emergency lights and equipment

This equipment is needed to outfit the new Chevy Tahoe staff vehicles which were authorized at the last trustee's meeting for purchase. The total to equip both vehicles is $15,200, which includes lights, sirens, center consoles and radio install. We would like to purchase the equipment from KE Rose.

Resolution No. 16-24 – Resolution authorizing the private sale of a grasshopper mower

The fair market value, determined by year, model and hours of service is believed to be $1,500. ORC 505.10 (A)(2)(a) states that the Trustees can privately sell surplus machinery and equipment if the fair market value is believed to be at or below $2,500, without public notification or bidding. With the Trustee's approval, I would like to purchase the mower.

Resolution No. 16-25 – Resolution authorizing the Administrator to enter into an agreement with CareWorks Comp for participation in Group Rating for BWC claims

Over the past several years we have worked with Frank Gates, now CareWorks Comp, to participate in the Group Rating program which helps to reduce our annual premium for workers compensation claims. CareWorks is also responsible for management and representation of our claims. The cost to participate is $5,258.

Liquor Permit Transfer – Max & Erma's at 6930 Miller Lane

The attached is an application for a Liquor Permit Transfer between two different LLCs for Max & Erma's. Chief has looked into the transfer and has no issues with approving the request.