

A G E N D A

Monday, March 14, 2016
7:00 PM

1. **Call to Order**
2. **Approval of the Minutes**
 - Workshop Meeting Minutes February 22, 2016
 - Regular Meeting Minutes February 22, 2016
3. **Administrator's Recommendations**
 - a. Proclamation for Distinguished Service Award - Kathy Garver
 - b. Proclamation – April Fair Housing Month
 - c. Resolution No. 16-11; Resolution Authorizing The Acting Township Administrator To Enter Into An Agreement With Bladecutter's Lawn Service For Grass Cutting and Maintenance of Certain Rights-Of-Ways and Township Property
 - d. Resolution No. 16-12; Resolution Authorizing The Acting Township Administrator To Contract With Lebanon Ford And KE Rose For The Purchase Of Two (2) Ford Explorers For The Police Department
 - e. Resolution No. 16-13; Resolution Authorizing the Acting Township Administrator To Enter Into An Agreement With Christian Life Center (CLC) For The Purpose Of Providing Uniformed Officers At Special Events
 - f. Resolution No. 16-14; Resolution Authorizing The Acting Township Administrator To Sell Up To Four (4) Radios In The Fire Department to The City of Vandalia For An Amount Not To Exceed \$2,500 Each
 - g. Resolution No. 16-15; Resolution Authorizing The (Acting) Township Administrator To Sell Township Property That Is No Longer Needed For Township Use By Internet Auction
 - h. Resolution No. 16-16; Resolution Finding It Necessary To Amend The Revenue Budget In The Police Fund For Changes Made During FY2016
 - i. Resolution No. 16-17; Resolution Establishing A Budget Commission As An Advisory Committee To The Butler Township Board of Trustees
 - j. Motion Declaring Two (2) Crown Victoria Police Patrol Vehicles and Associated Equipment As Surplus in the Police Department In Order For Them To Be Sold on GovDeals
 - k. Motion Declaring Four (4) Radios as Surplus in the Fire Department
4. **Informal Business**
 - a. Police Department
 - b. Fire Department
 - c. Fiscal Officer
 - d. Trustees
 - e. Acting Administrator, Service Department, Planning & Zoning
5. **Hearing of the Public**
6. **Executive Session**
 - a. Personnel: Administration – To consider the appointment, employment, dismissal, or promotion of an employee.
7. **Adjournment**

March 14, 2016
Trustee's Meeting

Administrator's Report

Agenda Items

Resolution No. 16-11 – Contract with Bladecutter's Lawn Service

This contract is for grass cutting at I-75/Miller Lane and Benchwood Road and Cloverleaf Road along I-70. This agreement also includes maintenance of landscaped beds and mulching of beds and trees along Cloverleaf Rd/I-70 and at the Township Government Center. Last year Bladecutter's also cut the grass at other Township properties, cemeteries and additional rights-of-ways. We have scaled back the contracted mowing this year due to filling one of the open positions in the Service Department.

Resolution No. 16-12 – Purchase of police vehicles

The Police Department needs to replace 2 of the crown victoria patrol vehicles in their fleet this year. These purchases will be paid for with Harson TIF funds. The vehicles in need of replacement have 120,000 miles and almost 96,000 miles and several maintenance issues. One of the vehicles broke down this past weekend due to electrical issues. After these vehicles are purchased we will only have one crown victoria left in the fleet. We will be selling two crown victoria patrol cars on GovDeals that are no longer in service.

Resolution No. 16-13 – Contract for providing uniformed officers for CLC

We are requesting to renew our contract for 2016 with CLC to provide uniformed officers at a rate of \$65.00 per hour, up from \$60.00 per hour last year.

Resolution No. 16-14 – Selling of radios declared surplus in the Fire Department

ORC 505.10 allows the Trustees to see property without advertisement or bid if the value does not exceed \$2,500. We would like to sell these radios to the City of Vandalia as they are in need of additional radios.

Resolution No. 16-15 – Selling of property by internet auction

The ORC requires that the Township pass a resolution each year to sell personal property which is no longer needed by the Township on internet auction sites.

Resolution No. 16-16 – Increasing Revenue in the Police Fund

During the 2016 Budget preparation we anticipated that our income tax collection from the JED-Z would be approximately \$400,000. We actually will receive \$440,328.41 from 2015 collections, therefore we need to increase the revenue budget for Police Fund #2081-199-0290.

Resolution 16-17 – Budget Commission

The Trustees have determined that it is in the best interest of the Township to establish a Budget Commission to review the condition of the Township's budget and make recommendations to the Board of Trustees.