



Butler Township Board of Trustees
Meeting Agenda
Monday, March 30, 2020
3:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Presentation: Motion to approve a Proclamation for Fiscal Officer Mark Adams' Years of Service to Butler Township
4. Approval of the Minutes:
 - a. Regular Meeting Minutes of February 24, 2020
5. Hearing of the Public
6. Administrator's Recommendations:
 - a. Resolution No. 20-09: A Resolution Authorizing the Administrator to enter into an Agreement with Community Green Landscape Group for Right of Way Mowing and Landscape Maintenance at Township Facilities
 - b. Resolution No. 20-10: A Resolution Approving Permanent Appropriations, Revenue Budget, and Certificate of the Total Amount from all Sources Available for Expenditure and Balances for Butler Township During Fiscal Year Ending December 31, 2020
 - c. Resolution No. 20-11: A Resolution Authorizing the Purchase of Three (3) Replacement Police Vehicles for the Police Department
 - d. Motion to Declare Inventory in the Service Department Surplus and Sell the Items on GovDeals
7. Informal Business:

<ul style="list-style-type: none">• Service Director• Police Chief• Fire Chief	<ul style="list-style-type: none">• Fiscal Officer• Trustees• Administrator
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8. Adjournment

**Administrator's Report
March 30, 2020**

a. Resolution No. 20-09: A Resolution Authorizing the Administrator to enter into an Agreement with Community Green Landscape Group for Right of Way Mowing and Landscape Maintenance at Township Facilities

The Service Director obtained three quotes for right of way mowing and facility grounds maintenance for 2020. The lowest and best quote was Community Green Landscape Group at a total annual cost of \$26,346.33. Facility maintenance costs will be paid from the General Fund, Cloverleaf will be paid from the Singing Ridge TIF, all other right of way mowing will be paid from the Road Levy Fund and Cemetery spraying will be paid for from the Cemetery Fund. The plan for contracting these service was to allow for more time for the Service Department to perform maintenance of roadways and to get to full staffing.

b. Resolution No. 20-10: A Resolution Approving Permanent Appropriations, Revenue Budget, and Certificate of the Total Amount from all Sources Available for Expenditure and Balances for Butler Township During Fiscal Year Ending December 31, 2020

Attached are the final Permanent Appropriations and Revenue Budget for 2020, amendments included the contract for ADAMHS that was approve per Resolution 20-07 and amendments to the Road Levy and Cemetery Funds for the above landscaping contract. All amendments are included in the attached reports.

c. Resolution No. 20-11: A Resolution Authorizing the Purchase of Three (3) Replacement Police Vehicles for the Police Department

Originally the Police Department had planned to purchase 2 vehicles in 2020, including the K9 vehicle. It was determined that the K9 vehicle should not be replaced at this time, rather the unmarked detective vehicles should be replaced. Additionally, the 2017 Ford Explorer which was totaled in 2017 is in need of replacement. A total of 3 unmarked police vehicles are proposed to be replaced under this resolution at a total of \$127,313. A total of \$135,000 was budgeted for vehicle replacement in 2020. The vehicles will include (2) Dodge Durangos and (1) Ford Explorer under State Bid pricing.

d. Motion to Declare Inventory in the Service Department Surplus and Sell the Items on GovDeals

The attached list of equipment is no longer serviceable or has been replaced with new equipment.