Butler Township Government Center

AGENDA

Monday, September 26, 2016
7:00 PM

1. **Call to Order**

2. **Approval of the Minutes:** Regular Meeting Minutes September 12, 2016

3. **Hearing of the Public**

4. **Administrator's Recommendations**

a) Resolution No. 16-54: A Resolution Finding It Necessary to Amend The Revenue and Appropriations Budget for 2016
b) Resolution No. 16-55: A Resolution Accepting The Amounts and Rates as Determined By The Budget Commission and Authorizing The Necessary Tax Levies and Certifying Them to the County Auditor
c) Resolution No. 16-56: A Resolution Authorizing the Township Administrator to Enter Into A Contract with Anthem for Providing Health Insurance Coverage for Elected Officials and Full-Time Employees of Butler Township
d) Resolution No. 16-57: A Resolution Authorizing the Township Administrator to Enter Into An A Contract with Anthem For Providing Life Insurance Benefits For Full-Time Employees of Butler Township
e) Resolution No. 16-58: A Resolution Authorizing the Township Administrator to Enter Into a Contract with Superior Dental Care For Providing Dental Benefits For Full-Time Employees and Elected Officials of Butler Township
f) Resolution No. 16-59: A Resolution Authorizing the Township Administrator to Enter Into a Contract with EyeMed for Providing Vision Insurance Benefits for Full-Time Employees and Elected Officials of Butler Township
g) Resolution No. 16-60: A Resolution Appointing Representatives to the Butler Township Joint Economic Development Zones (JEDZ) Board
h) Resolution No. 16-61: A Resolution Appointing Representatives to the Butler Township-City of Dayton Joint Economic Development District (JEDD) Board
i) Resolution No. 16-62: A Resolution Appointing Representatives to the Butler Township-City of Vandalia Joint Economic Development District (JEDD) Board
j) Resolution No. 16-63: A Resolution Approving and Authorizing Execution of Settlement Agreement and Release Related to the Administration Building
k) Motion to Concur with the Butler Township-Dayton JEDD 2017 Budget as Proposed
l) Motion to Approve a Revised Meeting Schedule for 2016, cancelling the following scheduled meetings; October 24, 2016, November 28, 2016 and December 12, 2016.
m) Motion to Appoint Chief Alig as the Acting Administrator in the absence of Administrator Vogel during her maternity leave.

5. **Informal Business**

a) Police Department
b) Fire Department
c) Fiscal Officer
d) Trustees
e) Administrator, Service Department, Planning & Zoning

6. **Executive Session**: None

7. **Adjournment**

Trustee's Meeting – Administrator's Report
September 26, 2016

Agenda Items

1. **Resolution No. 16-54: A resolution finding it necessary to amend the revenue and appropriations budget for 2016**
   This resolution will amend our permanent revenue and appropriations budget for 2016. The revenue items are where we received more revenue than we anticipated or budgeted for the current year. On the appropriations side, since we received more money than budgeted in the Harson TIF, Singing Ridge TIF and Morris TIF, we now owe a greater amount to the schools.

2. **Resolution No. 16-55: A resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor**
   This resolution will accept the amounts and rates as determined by the Montgomery County Budget Commission. This is a routine resolution and one that we adopt every year.

3. **Resolution No. 16-56: A resolution authorizing the administrator to enter into a contract with Anthem for health insurance coverage for elected officials and full-time employees of Butler Township**
   This resolution will authorize the Township Administrator to enter into a contract with Anthem for health insurance. We received a 9.09% increase this year, maintaining the current "high deductible" HSA plan and eliminating the Traditional PPO plan this year. The HSA family deductibles are only a $1,000 difference from the Traditional Plan. This saved the Township approximately $21,000. Employees are responsible for 10% of the cost of monthly premiums.

4. **Resolution No. 16-57: A resolution authorizing the administrator to enter into a contract with Anthem for life insurance benefits for full time employees of Butler Township**
   This resolution will authorize the Township Administrator to enter into a contract with Anthem for life insurance. We received an increase of 0.01 cent from our current plan of 0.17 cents per $1,000 in salary, for 0.18 cents. We provide a life insurance plan equal to one year base salary (not including overtime) for those that elect health insurance through Anthem.

5. **Resolution No. 16-58: A resolution authorizing the administrator to enter into a contract with Superior Dental Care for providing dental benefits for full time employees and elected officials of Butler Township**
   This resolution will authorize the Township Administrator to enter into a contract with Superior Dental for dental insurance. We received a 4% increase with our current plan, last year we received a 0% increase. Any new employees hired after January 1, 2011 are responsible for 5% of the premiums for their dental plans.

6. **Resolution No. 16-59: A resolution authorizing the administrator to enter into a contract with Eyemed for providing vision insurance benefits for full time employees and elected officials of Butler Township**

This resolution will authorize the Township Administrator to enter into a contract with EyeMed for vision insurance. We received a 0% increase with our current plan. The township pays for the entire cost of the premium and our rate guarantee is good for 48 months (1/1/2017 – 12/31/2020)

7. **Resolution No. 16-60: A resolution appointing representatives to the Butler Township JEDZ Board**
   This resolution is to appoint Chief Porter to the JEDZ Board to fill Kim Lapensee's unexpired term on the board through December 31, 2017.

8. **Resolution No. 16-61: A resolution appointing representatives to the Butler Township-City of Dayton JEDD Board**
   This resolution is to appoint Chief Dan Alig to represent the Township and serve a four year term on the Butler Township-Dayton JEDD Board that begins on November 14, 2016 and ends on November 13, 2020

9. **Resolution No. 16-62: A resolution appointing representatives to the Butler Township-City of Vandalia JEDD Board**
   This resolution is to appoint Chief Dan Alig to represent the Township and serve a two year term on the Butler Township-Vandalia JEDD Board that begins October 1, 2016 and ends September 30, 2016.

10. **Resolution No. 16-63: A resolution approving and authorizing the execution of a settlement agreement and release related to the administration building**
    This settlement is a release of claims and disputes between Butler Township and Levin Porter Associates and Dynamix Engineering regarding the design of the HVAC system at the Administration/Police Building. A settlement amount was agreed upon by both parties, in an effort to avoid the expense and uncertainty of arbitration.

11. Proposed motion to concur with the Butler Township-Dayton JEDD Budget for 2017 as proposed. The JEDD contract requires that both parties have the opportunity to review the budget and provide comment. The budget has been provided for your review and concurrence.

12. Proposed motion to approve the revised meeting schedule for 2016, reducing the Trustee's meetings to one meeting a month and cancelling the following scheduled meetings; October 24, 2016 (4th Monday), November 28, 2016 (4th Monday) and December 12, 2016 (2nd Monday).

13. Proposed motion to appoint Chief Dan Alig as the Acting Administrator in the absence of the Township Administrator at such time the Administrator begins her maternity leave, through her return after the first of the year.