

MINUTES
BUTLER TOWNSHIP BUDGET COMMISSION
June 8, 2016

This meeting of the Butler Township Budget Commission was called to order at the Butler Township Meeting Hall, by Fiscal Officer Mark Adams. A meeting agenda and attachments were distributed by Erika Vogel.

ROLL CALL: Present were Mark Adams, Ken Betz, Gregory Brush, Sherry Edwards, David Mohler, Erika Vogel and Jack Woods.

OATHS OF OFFICE: Board Members were sworn into office by Mark Adams.

INTRODUCTIONS: Board Members took time to introduce themselves to each other and talk about their backgrounds.

ELECTION OF OFFICERS: Sherry Edwards moved, seconded by Ken Betz to elect Greg Brush as Chairperson. All members present voted yes. Mark Adams moved, seconded by Ken Betz to elect Sherry Edwards as Vice-Chairperson. All members present voted yes.

DRAWING FOR TERMS: Erika Vogel placed term expiration years in a hat for a drawing. Ken Betz drew the term expiring in 2017. Greg Brush drew the term expiring in 2018. Sherry Edwards drew the term expiring in 2019. Jack Woods drew the term expiring in 2020 and David Mohler drew the term expiring in 2021.

DISTRIBUTION OF MATERIALS: Erika Vogel distributed the budget and various financial reports to the Commission for review and discussion.

DISCUSSION OF THE COMMISSION: Greg Brush asked if there were 5-year budget projections. Mark and Erika indicated that we have not done 5-year budget projections. He indicated that when he was Fiscal Officer, there were policies in place that required the projections so the board would know when a certain threshold was met, that a levy needed to go on the ballot.

Mark Adams gave a brief overview of the loss in local government funding in recent years and the history of failed levies. We discussed the passing of the JED-Z and the income that is received from that 1% income tax. It was explained that JED-Z funds are transferred directly to the Police Department to supplement the income.

Greg Brush asked if the board could look at all of the TIF balances and outstanding debt in the Township. He explained that the board should look into the amount of revenue the TIFs could be bringing in if the debt was paid down. A TIF was explained as a tool to fund development projects and capital improvements in a defined area. The tax revenue generated off of the improvements on a property is collected to fund projects in the district. Greg asked Erika to provide the board with the balances on all the outstanding debt and asked her to check with the auditor to find out how much revenue the TIFs could generate if they were closed out.

Mark Adams explained that the board went through this process a few years back and successfully refinanced the Harson Bond for a much lower interest rate.

Jack Woods asked about the current police department levy. The current police levy is a 4.9 mill continuous levy that was passed in 2006. The board had further discussion pertaining to levies. Greg Brush asked if Erika could find out what the effective rate of the police levy is versus the actual rate.

The board discussed the difference between the Joint Economic Development Districts (JEDDs) and the Joint Economic Development Zone (JED-Z). The JED-Z was explained as a 1% income tax on the employees and businesses in the Miller Lane business district. Vandalia gets 15% of the income for processing collections and the remaining 85% is transferred to the Police Department. Approximately \$440,000 was transferred to the Police Department this year.

It was explained that we also have a JEDD with Vandalia, which includes Stonesprings and Vandalia Rental. Income from the Vandalia JEDD is approximately \$93,000. The Dayton JEDD only brings in approximately \$13,000. There is land around the airport that is owned by the City of Dayton which is included in the JEDD. This area could see development and the Dayton JEDD could become more successful in future.

There was some discussion pertaining to the Police Department and the current state of funding. It was explained that the levy only brings in approximately \$1 million dollars and the Police Budget is \$1.9 million. Half of the PD budget is supplemented by the JED-Z and a transfer from the General Fund. It was explained that the Police desperately need a levy to continue operating at its current level of service. The Board also discussed the proposal from the Sheriff's Office and the costs associated with the contract. It was noted that there was approximately a \$27,000 savings from the contract. Sherry Edwards noted that she would like the board to be able to look

at all of the options that are available, from keeping our own Police Department to contracting. Greg asked if we can find out from the auditor's office, how many mills we would need to bring in 2 million dollars.

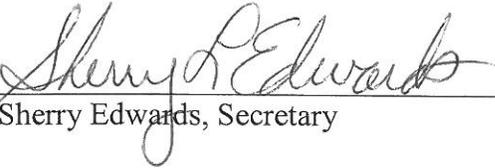
Greg asked Erika if she could look at the feasibility of sharing administrative salaries across the departments, as a way of distributing some of the burden on the general fund. In looking through the line items in the budget, Sherry noted that it already seems that the Township is already sharing expenses across departments. She said the board will have to look at how they can get creative.

DISCUSSION OF THE PUBLIC: There was no one from the public in attendance.

NEXT MEETING: Greg Brush stated that the next meeting would be held on Wednesday, June 22, 2016. It was noted that the board will take the next couple weeks to familiarize themselves with the budget. Erika will provide the board with outstanding debt from the bonds being paid for by the TIF districts. Erika will also find out what kind of property tax revenue the township would receive if the TIFs were dissolved and she will look at the feasibility of dividing administrative salaries across departments.

ADJOURNMENT: There being no further business, Greg Brush moved to adjourn the meeting.

ATTEST ON BEHALF OF the Butler Township Budget Commission:



Sherry Edwards, Secretary



Greg Brush, Chairperson

These minutes approved: June 22, 2016