

MEETING MINUTES
BUTLER TOWNSHIP BUDGET COMMISSION

August 21, 2017

This meeting of the Butler Township Budget Commission was called to order at 6:30 p.m. at the Butler Township Meeting Hall, by Chairman Greg Brush. A meeting agenda was distributed by Erika Vogel.

ROLL CALL:

Present were Greg Brush, Sherry Edwards, Erika Vogel, Jack Woods, Greg Stephens and Mike Thein. Mark Adams was absent.

APPROVAL OF MINUTES:

Sherry Edwards made a motion to approve the minutes of July 17, 2017. Mike Thein seconded the motion. Motion carried 6-0.

2017 BUDGET POLICY ANALYSIS

Erika Vogel presented an analysis of the budget in relation to the proposed Policy Recommendations. It was noted that all of the highlighted areas are where the recommendations have been satisfied. It was noted that the Police and Service funds will be the funds that are not able to satisfy the Reserve recommendations. There was discussion about Policy #1 and #2. It was recommended that we combine those two lines to state. "If a one year cash reserve carry over is not met, operational budgets shall not exceed 90% of the total revenue, unless an action plan is presented".

CAPITAL RESERVE FUNDS

Erika Vogel noted that she received word from the Auditor's Office that we can create 10-year Capital Reserve Funds for large capital purchases. These funds have to be established by Resolution.

Jack Woods noted that we could look at pre-funding the Capital Reserve Fund for the Fire Department.

There was additional discussion pertaining to preparing the 2018 Budget.

NEXT MEETING:

The next meeting of the Budget Commission will be scheduled for September 27, 2017 to begin reviewing the 2018 budget. The full-day workshop will begin at 8:30 a.m.

ATTEST ON BEHALF OF the Butler Township Budget Commission:


Sherry Edwards, Secretary


Greg Brush, Chairperson

These minutes approved: September 27, 2017