

MEETING MINUTES
BUTLER TOWNSHIP BUDGET COMMISSION

July 17, 2017

This meeting of the Butler Township Budget Commission was called to order at 6:35 p.m. at the Butler Township Meeting Hall, by Chairman Greg Brush. A meeting agenda was distributed by Erika Vogel.

ROLL CALL:

Present were Mark Adams, Greg Brush, Sherry Edwards, Erika Vogel, Jack Woods, Greg Stephens and Mike Thein

OATH OF OFFICE: MIKE THEIN

Mike Thein was appointed to the Budget Commission by the Trustees, to fill the unexpired term vacated by David Mohler, when he resigned in 2016. Mike was sworn in to office by Mark Adams. His term expires 2021.

2016 FINANCIAL REVIEW

Erika went through the actual number from FY2016, compared to the projected 2016 budget. There was a brief discussion regarding the 2016 budget.

Chairman, Greg Brush, discussed the budget policy recommendations from 2016. It was discussed that the recommendations may be too conservative and we should reevaluate them. At the time, the chance of the police levy going down was at the forefront of our discussions at that time.

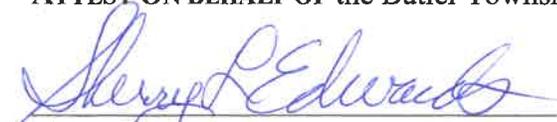
The Board asked Erika to evaluate the 2017 budget in relation to the policy recommendations and report back to the board. The Board also requested that Erika research the ability to create a capital purchase reserve fund for future capital purchases. It was also asked if OTA has any best practice recommendations for cash reserves respective to annual budgets. Mark Adam agreed to look into this.

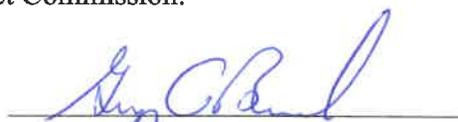
The Board also requested that the five year capital plans be updated by each department. Erika indicated that they will be updated when the 2018 budget process begins.

NEXT MEETING:

The next meeting of the Budget Commission will be scheduled for August 21, 2017 at 6:30 p.m. to go over the information requested by the board and discuss future policy recommendations.

ATTEST ON BEHALF OF the Butler Township Budget Commission:


Sherry Edwards, Secretary
These minutes approved: August 21, 2017


Greg Brush, Chairperson