

MEETING MINUTES
BUTLER TOWNSHIP BUDGET COMMISSION
August 17, 2016

This meeting of the Butler Township Budget Commission was called to order at 6:00 p.m. at the Butler Township Meeting Hall, by Chairman Greg Brush. A meeting agenda was distributed by Erika Vogel.

ROLL CALL:

Present were Mark Adams, Erika Vogel, Jack Woods, Ken Betz, and Gregory Brush. Sherry Edwards was absent.

APPROVAL OF MINUTES OF AUGUST 10, 2016:

Mark Adams made a motion to approve the meeting minutes of August 10, 2016 with an amendment that the minutes should read 25% of all funds' aggregate budgets should be maintained as carry over in the General Fund. Ken Betz seconded the motion. All in favor voted yes and the motion passed unanimously.

BUDGET REVIEW, RECOMMENDATIONS & DISCUSSION

The amended General Fund Budget was reviewed. The transfer to the Police Department was removed from the 2017 Proposed Budget. The projected transfer needed for 2017 is \$300,000. The Police Department will drain the reserves in 2017, if the levy does not pass. The Board also noted that the transfer from the JED-Z would remain in the proposed budget.

The Board discussed potential recommendations to make to the Trustees should the levy fail in November. It was discussed that the Levy Committee needs to start putting literature and signs together. Recommendations were as follows: If the levy does not pass, the committee determined that \$300,000 should be cut from the police department and this would most likely be in staffing (15 employees to 12 employees). It was noted that potential consequences of those kinds of cut could lead to longer response times, less pro-active patrol of neighborhoods, decrease in detective services and re-evaluation of the K-9 program. Greg Brush indicated that he would draft the recommendation for the Commission to review.

Service Department Budget

The Service Department budgets were reviewed. This includes the Motor Vehicle License Tax, Gasoline Tax, Road & Bridge, Cemetery, Road Levy and Permissive Motor Vehicle License Tax Funds. It was noted that staffing levels were back up to 5 in the Service Department as of 2016, with the hiring of one additional part-time service worker. The permissive motor vehicle license tax would see an increase in 2017 due to the additional \$5.00 tax that was passed last year, bringing the revenue up approximately \$20,000. The proposed 2017 Budget would allow for one additional employee in the service department to get full-time staffing back up to 6 in the service department. Half of the salary would be out of the cemetery fund and half out of the Road Levy. It was noted that the paving program would be fully supported by the Road Levy in 2017 as well, with the recommendation of the commission to eliminate the second phase of the Willowbrook Project from the general fund budget in 2017. It was noted that the projected balance of these

funds at the end of 2017 is approximately \$1.4 million dollars. The 5 year capital purchase plan includes a dump truck purchase in 2017 and it was recommended that we include that purchase which would be an additional \$150,000. There was additional discussion regarding the funds and the commission concluded their review of the service department budget with no additional recommendations.

There was additional discussion regarding the TIF districts and potential projects for those districts.

NEXT MEETING:

The next regular meeting of the Budget Commission is August 24, 2016 at 6:00 p.m. Discussion topics will include the Fire Department Budget.

ATTEST ON BEHALF OF the Butler Township Budget Commission:



Erika Vogel, Commission Member



Greg Brush, Chairperson

These minutes approved: August 24, 2016